

## MINOR CHANGES TO OFCA RULES

Background:

OFCA operates under 2 sets of guidelines:

- i) An official Constitution, approved by the Charity Commission when OFCA became a Charitable Incorporated Organisation in 2015.
- ii) A set of Rules, which covers the more practical aspects of running the Association. These were approved at the AGM in October 2015.

An anomaly has been noticed between the Constitution and the Rules as follows:

The **CIO Constitution** states: 'the quorum for general meetings of the Association shall be **fifteen members**'.

The **Rules** state: '**twenty-five members** will form a quorum at general meetings of the Association'.

It is proposed that the Rules be changed to: '**fifteen members will form a quorum at general meetings of the Association**', in line with the Constitution.

It is also proposed to add the following paragraph to the Rules:

A Standing Committee, consisting of Chair of General Council, Chair of Management Committee, Treasurer and Secretary, advises General Council and makes policy decisions on behalf of General Council when these decisions cannot be delayed until Council's next meeting.

This paragraph currently appears in the Annual Trustees Report but not in the Rules.

These two proposed changes to the Rules were unanimously approved by General Council at their meeting on 20<sup>th</sup> May 2021 and we are now seeking the approval of the members at this AGM.